Keith Johnson **County Administrator**

BOARD OF COMMISSIONERS

FRANKLIN COUNTY WASHINGTON

BRAD PECK District 1

ROBERT KOCH District 2

RICK MILLER District 3

AGENDA Regular Board Meeting Tuesday, March 27, 2018

Franklin County Courthouse, Commissioners' Meeting Room 1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertized time. Other agenda times are approximate and provided to aid in planning.

9:00 am CALL TO ORDER and PLEDGE OF ALLEGIANCE 9:00 am - 9:05 amSTEP INCREASE REQUEST FOR PUBLIC WORKS SHOP **SUPERVISOR** Presented by Human Resources Director Carlee Nave 9:05 am - 9:15 am REQUEST TO CONVERT ONE SHERIFF'S DEPUTY POSITION TO SERGEANT (Resolution 2018-092 upon approval) Presented by Human Resources Director Carlee Nave 9:15 am - 9:20 am INITIATING A COUNTY ROAD PROJECT 616 SELPH LANDING BRIDGE #906-8.79 (Resolution 2018-081 upon approval) Presented by County Engineer Craig Erdman 9:20 am - 9:25 amINITIATING A COUNTY ROAD PROJECT 617 COYAN BRIDGE #200-9.93 (Resolution 2018-082 upon approval) Presented by County Engineer Craig Erdman 9:25 am - 9:30 am**PUBLIC COMMENT**

9:30am - 9:35am**OFFICE BUSINESS**

- 1. Approval of Payroll Rosters
- 2. Approval of Warrant Registers
- 3. Approval of Consent Agenda
- 1. Resolution 2018-083 Personal Services Contract Amendment #1 between Shelly Osborne LCPC of H&H Treatment Programs and Benton Franklin Juvenile Justice Center
- 2. Resolution 2018-084 Memorandum of Understanding between Franklin County Emergency Management and Franklin County Public Works

- 3. Resolution 2018-085 Rural Arterial Program Final Prospectus 2017-2019 Taylor Flats Bridge #903-3.46 Project
- 4. Resolution 2018-086 Rural Arterial Program Prospectus 2017-2019 Selph Landing Bridge #906-8.79 Project
- 5. Resolution 2018-087 Rural Arterial Program Prospectus 2017-2019 Coyan Bridge #200-9.93 Project
- 6. Resolution 2018-088 Authorizing Declaration of Trimble GPS Equipment as Surplus and Authorizing as Trade-In for Purchase Replacement
- 7. Resolution 2018-089 Authorizing Public Works to Procure New Survey GPS Equipment to Replace Existing Equipment
- 8. Resolution 2018-090 Agreement between Franklin County and City of Mesa for Law Enforcement
- 9. Resolution 2018-091 April County Road Administration Board Reports for Calendar Year 2017
- 10. March 6, 2018 Commissioners Meeting Minutes

9:35 am – 9:55am ADMINISTRATION OFFICE BUSINESS

- 1. Office Business
 - a. Authorizing an RFQ for Evaluation of the Replacement of the Security System at the Benton Franklin Juvenile Justice Center
 - b. Amendment to Benton Franklin Health Department (Syringeneedle exchange program)
- 2. Executive Session RCW 42.30.110 (1) (i) To discuss with legal counsel: litigation or potential litigation

9:55 am – 10:00 am PUBLIC COMMENT

10:00 am ADJOURN

REGULAR MEETING MINUTES

MARCH 27, 2018

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck and Chair Pro Tem Rick Miller Member Robert Koch was absent.

Staff Present: County Administrator Keith Johnson, Superior Court Judge Alex Ekstrom, Superior Court Judge Bruce Spanner, Franklin County Prosecuting Attorney Shawn Sant, Sheriff Jim Raymond, Clerk Michael Killian, Chief Deputy Clerk Ruby Ochoa, Human Resources Director Carlee Nave, County Engineer Craig Erdman, Chief Deputy Treasurer Andrew Hicks, and Clerk of the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Peck led the Pledge of Allegiance

STEP INCREASE REQUEST FOR PUBLIC WORKS SHOP SUPERVISOR

Human Resources Director Carlee Nave presented information to the Board on a request for a step increase for Public Works Shop Supervisor Greg Snyder. Public Works Director Matt Mahoney requested this based on Mr. Snyder's sustained performance and positive impact on the organization.

* Commissioner Miller moved to approve Step Increase for Public Works Shop Supervisor. Commissioner Peck seconded and the motion carried.

REQUEST TO CONVERT ONE SHERIFF'S DEPUTY POSITION TO SERGEANT Human Resources Director Carlee Nave presented the Board with a request to convert one Sheriff's Deputy Position to Sergeant.

The Sheriff has identified an operational need to convert an existing Sheriff's Deputy Position to Sergeant, effectively returning to the number of supervisors that existed in 2015. Approval of this request will allow the Sheriff to assign a Sergeant to the Detectives in order to oversee the investigative processes in the Sheriff's Office. This will allow for closer supervision and coordination of the investigative process and will, among other things, potentially expedite preemployment background investigations for Corrections.

REGULAR MEETING MINUTES MARCH 27, 2018

* Commissioner Miller moved to approve Resolution 2018-093, to convert One Sheriff's Deputy Position to Sergeant. Commissioner Peck seconded and the motion carried.

INITIATING A COUNTY ROAD PROJECT 616 SELPH LANDING BRIDGE #906-8.79 On behalf of Public Works, County Engineer Craig Erdman submitted four (4) bridges; two (2) of which were selected for funding through the 2017 FHWA Bridge Program call for projects.

Selph Landing Bridge #906-8. 79 Project proposes to replace the structurally deficient bridge with a steel multi-plate arch structure.

At this time, Public Works ask to initiate a County Road Project for Selph Landing Bridge #609-8.79.

* Commissioner Miller moved to approve Resolution 2018-081, initiating a County Road Project 616 Selph Landing Bridge #906-8.79. Commissioner Peck seconded and the motion carried.

INITIATING A COUNTY ROAD PROJECT 617 COYAN BRIDGE #200-9.93 On behalf of Public Works, County Engineer Croig Endman submitted four (4) bridges

On behalf of Public Works, County Engineer Craig Erdman submitted four (4) bridges; two (2) of which were selected for funding through the 2017 FHWA Bridge Program call for projects.

Coyan Bridge #200-9.93 project proposes to replace an 84 ft untreated structure built in 1955 with a pre-stressed concrete bulb deck bulb-tee girder structure.

At this time, Public Works ask to initiate a County Road Project for Coyan Bridge #200-9.93.

Commissioner Miller moved to approve Resolution 2018-082, initiating a County Road Project 617 Coyan Bridge #200-9.93. Commissioner Peck seconded and the motion carried.

County Engineer Craig Erdman updated the Board on the progress of Juniper Dunes right of way. The last piece of land to be acquired is in the final approval stage.

REGULAR MEETING MINUTES MARCH 27, 2018

Approval of Fund Expenditure Warrants

Franklin County Commissioners:

Action: As of this date, 03/27/2018 Move that the following warrants be approved for payment: Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members. Warrants \ Check Numbers: 00331770 - 00331969 \$563,33 Fund Expenditures Amount less CURRENT EXPENSE \$238,99 AUDITOR 0.8 M \$528,99 ELECTION EQUIP REVOLVING \$52 ELECTION EQUIP REVOLVING \$11,61 ELOUNTY ROADS \$118,61 COUNTY ROADS \$13,76 COUNTY ROADS \$13,76 ELAW HIBRARY \$9.51 LAW HIBRARY \$9.51 THE MORELESSNESS \$13,47 TRAC OPERATIONS \$13,47 TRAC OPERATIONS \$13,47 TRAC OPERATIONS \$13,47 TRAC OPERATIONS \$13,586 In the amount of: \$563,334. The motion was seconded by: And passed by a vote of 2 to be Reviewed by the County Administrator: And passed by a vote of 2 to be Reviewed by the County Administrator: And passed by a vote of 2 to be Reviewed by the County Administrator: And passed by a vote of 2 to be Reviewed by the County Administrator: And passed by a vote of 2 to be Reviewed by the County Administrator: And passed by a vote of 2 to be Reviewed by the County Administrator: And passed by a vote of 2 to be Reviewed by the County Administrator: And passed by a vote of 2 to be Reviewed by the County Administrator: And passed by a vote of 2 to be Reviewed by the County Administrator: And passed by a vote of 2 to be Reviewed by the County Administrator: And passed by a vote of 2 to be Reviewed by Auditor or Deputy: Vouchers Adalted By:	Vouchers audited and certified b	y the auditing officer by RCW 42.24.080, expense reimb	oursement daims,
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members. Warrants \ Check Numbers: 00331770 - 00331969 \$553,33 Fund Expenditures Amount less CURRENT EXPENSE \$238,99 AUDITOR 0 & M \$522 ELECTION EQUIP REVOLVING \$522 ELECTION EQUIP REVOLVING \$187,61 COUNTY ROADS \$187,65 SOLID WASTE \$187,76 SOLID WASTE \$13,76 SOLID WASTE \$9,551 LAW LIBRARY \$9,551 THE ACCOPERATIONS \$13,47 TRAC OPERATIONS \$14,47 TRAC OPER	Action: As of this date	e, 03/27/2018 Le m	
Warrants \ Check Numbers: 00331770 - 00331969 \$553,33 Fund Expenditures Amount iss CURRENT EXPENSE \$238,99 AUDITOR 0 & M \$52 ELECTION EQUIP REVOLVING \$12 ALL COMMISSARY \$18,61 ENHANCED 911 \$187,45 COUNTY ROADS \$13,76 SOLID WASTE \$13,76 SOLID WASTE \$9,511 LAW LIBRARY \$9,511 THE RANKLIN COUNTY RV PARK \$6,644 MOTOR VEHICLE \$31,566 In the amount of: \$\$53,334. The motion was seconded by: Ballow Auditor or Deputy: Vouchers Addited By:	Move that the following warrant	s be approved for payment:	
Warrants \ Check Numbers: 00331770 - 00331969 \$553,33 Fund Expenditures Amount iss CURRENT EXPENSE \$238,99 AUDITOR 0 & M \$52 ELECTION EQUIP REVOLVING \$12 ALL COMMISSARY \$18,61 ENHANCED 911 \$187,45 COUNTY ROADS \$13,76 SOLID WASTE \$13,76 SOLID WASTE \$9,511 LAW LIBRARY \$9,511 THE RANKLIN COUNTY RV PARK \$6,644 MOTOR VEHICLE \$31,566 In the amount of: \$\$53,334. The motion was seconded by: Ballow Auditor or Deputy: Vouchers Addited By:	Certified by RCW 42.24.090, have	been recorded on a listing, which has been sent to the	board members.
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Fund Expenditures CURRENT EXPENSE AUDITOR O & M S238,99 ELECTION EQUIP REVOLVING S12 JAIL COMMISSARY S18,745 COUNTY ROADS SOLID WASTE LAW LIBRARY SOLID WASTE LAW LIBRARY S9,511 VETERAN'S ASSISTANCE SPINDING HOMELESSNESS TRAC OPERATIONS FRANKLIN COUNTY RV PARK MOTOR VEHICLE S31,586 In the amount of: The motion was seconded by: And passed by a vote of 2 to 2 Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers And Red By: Vouchers And Red By:			\$0.0
CURRENT EXPENSE AUDITOR O & M S239,99 ELECTION EQUIP REVOLVING S120 JAIL COMMISSARY S18,61 COUNTY ROADS SOLID WASTE LAW LIBRARY VETERAN'S ASSISTANCE ENDING HOMELESSNESS TRAC OPERATIONS FRANKLIN COUNTY RV PARK MOTOR VEHICLE In the amount of: S563,334. The motion was seconded by: And passed by a vote of 2 to 6 Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addred By: Vouchers Addred By:			\$0.0
CURRENT EXPENSE AUDITOR O & M S52 ELECTION EQUIP REVOLVING LAIL COMMISSARY ENHANCED 911 COUNTY ROADS SOLID WASTE LAW LIBRARY S9,51! VETERANY SP,CH	Fund Expenditures		Amount Issued
AUDITOR O & M \$52 ELECTION EQUIP REVOLVING \$12,61 AIL COMMISSARY \$18,61 ENHANCED 911 \$1287,45 COUNTY ROADS \$13,75 SOLID WASTE \$13,75 LAW LIBRARY \$9,51! VETERAN'S ASSISTANCE \$9,51! ENDING HOMELESSNESS \$266 ENDING HOMELESSNESS \$13,47 TRAC OPERATIONS \$42,37; FRANKLIN COUNTY RV PARK \$6,646 MOTOR VEHICLE \$31,586 In the amount of: \$563,334. The motion was seconded by: And passed by a vote of 2 to 2 Reviewed by the County Administrator: And passed by a vote of 2 to 2 Reviewed by the County Administrator: And passed by a vote of 2 to 2 The attached vouchers have been approved by Auditor or Deputy: Vouchers Addited By:	CURRENT EXPENSE		\$738 993 7
ELECTION EQUIP REVOLVING JAIL COMMISSARY S18,62 ENHANCED 911 COUNTY ROADS SOLID WASTE LAW LIBRARY VETERAN'S ASSISTANCE ENDING HOMELESSNESS FRANKLIN COUNTY RV PARK MOTOR VEHICLE In the amount of: S66,644 And passed by a vote of 2 to A Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addited By:	AUDITOR O & M		\$526.12
JAIL COMMISSARY ENHANCED 911 COUNTY ROADS SOLID WASTE LAW LIBRARY VETERAN'S ASSISTANCE ENDING HOMELESSNESS TRAC OPERATIONS FRANKLIN COUNTY RY PARK MOTOR VEHICLE And passed by a vote of 2 to 2 Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addited By: Vouchers Addited By:	ELECTION EQUIP REVOLVING		\$121.3
ENHANCED 911 COUNTY ROADS SOLID WASTE LAW LIBRARY VETERAN'S ASSISTANCE ENDING HOMELESSNESS FRANKLIN COUNTY RY PARK MOTOR VEHICLE And passed by a vote of 2 to Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addited By:			\$18,614.30
SOLID WASTE SOLID WASTE LAW LIBRARY SP,512 VETERAN'S ASSISTANCE ENDING HOMELESSNESS TRAC OPERATIONS FRANKLIN COUNTY RY PARK MOTOR VEHICLE S31,586 In the amount of: The motion was seconded by: And passed by a vote of 2 to 6 Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addred By:	•		\$187,455.18
SOLID WASTE LAW LIBRARY VETERAN'S ASSISTANCE ENDING HOMELESSNESS TRAC OPERATIONS FRANKLIN COUNTY RV PARK MOTOR VEHICLE S13,586 In the amount of: S\$63,334. The motion was seconded by: And passed by a vote of 2 to 2 Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addred By:			\$13,768,23
VETERAN'S ASSISTANCE VETERAN'S ASSISTANCE ENDING HOMELESSNESS TRAC OPERATIONS FRANKLIN COUNTY RV PARK MOTOR VEHICLE S31,586 In the amount of: S\$63,334. The motion was seconded by: And passed by a vote of 2 to 2 Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addred By:	SOLID WASTE		\$0.63
VETERAN'S ASSISTANCE ENDING HOMELESSNESS \$13,476 TRAC OPERATIONS \$42,377 FRANKLIN COUNTY RV PARK MOTOR VEHICLE \$31,586 In the amount of: \$\$63,334. The motion was seconded by: And passed by a vote of 2 to 6 Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addred By:	LAW LIBRARY		\$9,515,91
ENDING HOMELESSNESS TRAC OPERATIONS \$42,377 FRANKLIN COUNTY RV PARK MOTOR VEHICLE \$31,586 In the amount of: \$\$63,334. The motion was seconded by: And passed by a vote of 2 to 2 Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addred By:	VETERAN'S ASSISTANCE		\$260.00
TRAC OPERATIONS \$42,37: FRANKLIN COUNTY RV PARK \$6,644 MOTOR VEHICLE \$31,586 In the amount of: \$\$63,334. The motion was seconded by: And passed by a vote of 2 to 6 Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addred By:			\$13,474,33
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In the amount of: SS63,334. The motion was seconded by: And passed by a vote of 2 to 6 Reviewed by the County Administrator: The attached vouchers have been approved by Auditor or Deputy: Vouchers Addred By:		"	\$6,646.00
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1016 North 4th Avenue, A208 | Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995 www.co.franklin.wa.us/auditor

Commissioner Miller moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of March 27, 2018 for payment totaling \$563,334.37. Commissioner Peck seconded and the motion carried.

REGULAR MEETING MINUTES

MARCH 27, 2018

Approval of County Roads and Motor Vehicle Payroll

March 27, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 27, 2018 moves that the following warrants be approved for payment.

FUND	WARRANT AM		AMOUNT	
County Roads Net Payroll Checks Net EFT Payroll Checks Deduction and Contribution Checks	00331485-00331486 00010925-00010957 00331684-00331696		\$:	2,488.37 46,585.14 79,581.94
		Total	\$	128,655.45
Motor Vehicle Net Payroli Checks Net EFT Payroli Checks Deduction and Contribution Checks	00331487 00010958-00010963 00331697-00331704	Total	\$	1,425.39 7,605.31 13,937.84 22,968.54

Grand Total All Payrolls

\$ 151,623.99

In the total amount of

\$151,623.99 (\$128,655.45 + \$22,968.54)

The motion was seconded by \Subseteq 0 \Subseteq and passed by a vote of

The attached payrish has been approved by Auditor or Deputy

Payroll Prepared By Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995 www.co.franklin.wa.us

Commissioner Miller moved to approve County Roads and Motor Vehicle Payroll totaling \$151,623.99. Commissioner Peck seconded and the motion carried.

REGULAR MEETING MINUTES

MARCH 27, 2018

Approval of Consent Agenda

- Resolution 2018-083 Personal Services Contract Amendment #1 between Shelly
 Osborne LCPC of H&H Treatment Programs and Benton Franklin
 Juvenile Justice Center
- 2. Resolution 2018-084 Memorandum of Understanding between Franklin County
 Emergency Management and Franklin County Public Works
- 3. Resolution 2018-085 Rural Arterial Program Final Prospectus 2017-2019 Taylor Flats Bridge #903-3.46 Project
- **4.** Resolution 2018-086 Rural Arterial Program Prospectus 2017-2019 Selph Landing Bridge #906-8.79 Project
- Resolution 2018-087 Rural Arterial Program Prospectus 2017-2019 Coyan Bridge #200-9.93 Project
- 6. Resolution 2018-088 Authorizing Declaration of Trimble GPS Equipment as Surplus and Authorizing as Trade-In for Purchase Replacement
- 7. Resolution 2018-089 Authorizing Public Works to Procure New Survey GPS Equipment to Replace Existing Equipment
- 8. Resolution 2018-090 Agreement between Franklin County and City of Mesa for Law Enforcement
- Resolution 2018-091 April County Road Administration Board Reports for Calendar Year 2017
- 10. March 6, 2018 Commissioners Meeting Minutes
- Commissioner Miller moved to approve the Consent Agenda. Commissioner Peck seconded and the motion carried.

ADMINISTRATION BUSINESS

Juvenile Justice Center Security System

County Administrator Keith Johnson presented the Board with information on the Juvenile Justice Center's need to replace the Security System. It is outdated and difficult to find parts to fix equipment when items fail. The Juvenile Justice Center is doing all in their power to extend the life of the equipment but facing difficult challenges to keep up with the demands.

Mr. Johnson was requesting an evaluation/request for quote for a design for a new security system in the Juvenile Justice Center.

The Board gave it's consensus to move forward with the request.

REGULAR MEETING MINUTES MARCH 27, 2018

Amendment to Benton Franklin Health Department (Syringe-needle exchange program)

Mr. Johnson presented the Board with a letter of approval for the Benton Franklin Health Department- Syringe- needle exchange program. There was a brief discussion to verify items listed in the document.

* Commissioner Peck moved to approve the Benton Franklin Health Department-Syringe- Needle Exchange Program Letter. Commissioner Miller seconded and the motion carried.

Representative Joe Schmick from 9th Legislative District

Representative Schmick was available for any questions the Board or Public may have for him. Topics that were briefly mentioned:

- Capital gains income tax
- Carbon tax
- Juvenile Justice Center
- Unfunded Mandates for Counties
- Behavioral Health and Mental Health funds
- Wolf population in Eastern Oregon

EXECUTIVE SESSION

RCW 42.30.110 (1) (i) to discuss with legal counsel: litigation or potential litigation.

Commissioner Peck recessed into Executive Session at 10:05 a.m., for a discussion with legal counsel regarding litigation or potential litigation. Executive Session was anticipated to last twenty-five minutes. Also present were Prosecuting Attorney Shawn Sant and Clerk of the Board Karin Milham.

RECONVENE

Commissioner Peck reconvened the Regular Meeting at 10:32 a.m. with no action taken.

Prosecuting Attorney Shawn Sant, Judge Bruce Spanner and Judge Alex Eckstrom had brief comments and questions on litigation or potential litigation matters.

Commissioner Miller mentioned possibly putting a computer research terminal in the Courthouse Law Library.

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 10:46 a.m.

BOARD OF COUNTY COMMISSIONERS **FRANKLIN COUNTY**, WASHINGTON

Brad Peck, Chair

Rick Miller, Chair Pro Tem

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Robert Koch, Member

ATTEST:

Clerk of the Board